

STUDENT TRANSPORTATION ASSOCIATION OF SASKATCHEWAN
CONSTITUTION AND BYLAWS FOR THE STUDENT TRANSPORTATION
ASSOCIATION OF SASKATCHEWAN
(S.T.A.S.)

ARTICLE I: STATUS

- Section 1: Effective March 8, 2002 this organization shall be known as the Student Transportation Association of Saskatchewan.
- Section 2: The location of the principal office of the organization shall be the address of the Secretary-Treasurer. The fiscal year shall be from January 1st, of one year until December 31st, of the Next year.

ARTICLE II: PURPOSE

- Section 1: The objects and purposes of this Association shall be:
1. To promote and foster safety and efficiency in the provision of student transportation service within the province of Saskatchewan.
 2. To cooperate with existing allied industries and/or associations for the advancement of student transportation.
 3. To promote the general welfare of the Association and members through and by such means as the Association shall from time to time determine.
- Section 2: In the furtherance of these purposes and objectives, but not in limitation thereof, the Association shall have the power:
1. To obtain national recognition, to improve the public's knowledge and image of school transportation systems and to bring about a better understanding among student transportation officials.
 2. To increase contacts among associations to share ideas and help solve mutual problems and to assist members in promoting their transportation services.
 3. To promote standardization of school bus specifications with due regard to differences in geographical areas through the office of the Association and other recognized groups.

4. To act as a lobby group to SSBA and Government to press for changes in the applicable Government acts or Regulations which the Association deems beneficial to the safety and efficiency of student transportation service in the Province of Saskatchewan.

ARTICLE III: MEMBERSHIP

Section 1: 1. Regular Membership

Any employee or executive of a school board or School Bus Contractor with responsibility for student transportation service shall be eligible to become a Regular Member of this Association.

2. Associate Membership

Any person who is actively interested in, engaged in, or associated with any phase of pupil transportation may become an associate member. Elected school board officials, firms and corporations engaged in the business of manufacturing or the production of school buses, school bus bodies, or school bus chassis, firms engaged in performing services or sales of supplies necessary to the operation of school also become Associate Members.

3. Honorary Membership

The Executive shall have the right to confer honorary membership in the association. Honorary Members will be exempt from payment of annual dues.

4. Life Membership

The Executive shall have the right to confer life membership in the Association. Life Members will be exempt from payment of annual dues.

Section 2: Membership of any member may be terminated by:

1. Voluntary withdrawal as herein provided, or otherwise as may be provided in the by-laws. The right of a member to vote and all other rights, privileges, and interests of members in or to the Association, its rights, privileges, and property shall cease upon termination of membership. Any member may withdraw from membership on not less than sixty (60) days notice in writing to the Association.

2. Expulsion of such members by order of the Executive upon sixty (60) days written notice for failure to pay or cause to be paid any amount owing this Association for dues, or any other account whatsoever.
3. Any member expelled shall have the right to appeal to the membership at the next general meeting.
4. The membership year shall run from January 1st, to December 31st of the next year, and any member who has not renewed his/her membership by January 31st, each year shall be deemed to have resigned.

ARTICLE IV: EXECUTIVE OFFICERS AND RESPONSIBILITIES

- Section 1: The Board of Directors shall consist of the Executive Officers and District Representatives.
- Section 2: The Executive Officers of the Association shall consist of the President, Past President, First Vice President, Second Vice President, and Secretary-Treasurer.
- Section 3: Only Regular Membership of the association is eligible for election to the executive. Each of the said Executive Officers shall hold office for a term of two (2) years or until their successor is elected. Election for executive officers will be conducted at the Annual Membership Meeting when required.
- Section 4: The President shall be limited to two (2) consecutive full terms of office. At the end of the second term, the President shall resign and become Past President. Following a term as Past President, a member will again be eligible to run for the office of President.
- Section 5: The President shall preside at all meetings of the membership and the Executive and shall have general supervision of the affairs of the Association.
- Section 6: The Past President will act as an advisor to the Executive, to ensure continuity of Association activities and shall have a vote at the Executive Meetings.
- Section 7: The First Vice President shall discharge the duties of President in the absence or disability, for any cause whatsoever, of the latter, and in addition, such other duties as may from time to time be prescribed or delegated by the President.
- Section 8: The Second Vice President shall discharge the duties of the President in the event of absence or disability for any cause whatsoever of the President and the First Vice President. In addition, the Second Vice President, shall perform such other duties as delegated by the President.

Section 9: The Secretary-Treasurer shall keep a complete and permanent record of all proceedings of the General and Executive Meetings. He/she shall, in addition keep records of the Association and shall systematically keep all papers and documents belonging to the Association or in any way pertaining to the business thereof.

The Secretary-Treasurer shall receive, or cause to be received, all monies paid to the association and shall promptly deposit them or cause them to be deposited, to the credit of the Association, in such bank, credit union or treasury branch as the Executive Committee shall from time to time direct. The Secretary-Treasurer shall properly account for the funds of the Association, and keep, or cause to be kept, such books as directed by the Executive Committee. The Secretary-Treasurer shall present a full detailed account of the receipts and disbursements of the Association to each meeting of the Executive and shall prepare a statement, duly audited, of the financial position of the Association for presentation to the Annual General Meeting. The Secretary-Treasurer shall prepare, in conjunction with the Executive Committee, a budget for presentation to the Annual General Meeting.

Section 10: There shall be seven (7) Directors, each representing a Region as established by Saskatchewan Learning.

Section 11: The affairs of this Association shall be managed by the Executive who have responsibility for full care and management of the property, affairs and business of this Association.

Section 12:

1. The Executive shall have the power and authority to expend funds of the association as deemed necessary.
2. Any expenditure in excess of \$500.00 shall need a two-thirds (2/3) affirmative vote of a quorum of the Executive prior to the expenditure.

Section 13: An Executive Member may resign at any time by filing a written resignation with the President and said resignation shall be effective from the filing thereof, unless a later date be fixed by its term.

Section 14: The Executive shall meet annually and from time to time thereafter as herein provided:

1. Annual meetings of the Executive shall be held at the same place immediately following the annual membership meeting.
2. The officers elected as provided in Article V shall be inducted into office at the first Executive meeting following the Annual Membership Meeting. This may be the same day as the Annual Membership Meeting, but in no case shall it be more than 90 days later than the said Annual Meeting. The specific date shall be set by the outgoing or re-elected President.

ARTICLE V: ELECTION OF EXECUTIVE OFFICERS

- Section 1: The executive shall nominate candidates for general office, including President, First Vice-President, Second Vice-President, Secretary-Treasurer, and District Representatives at the mid-winter Executive Meeting, prior to the expiry of a term of office.
- Section 2: Independent nominations for executive officers may also be made by individual members from the floor at the time the nomination committee presents a slate to the general membership.
- Section 3: The officers of the Association shall be elected by the membership as determined under Section 1 of Article III.
- Section 4: Vacancies on the Executive, from any cause whatsoever, shall be filled by an election to be held at the next annual meeting following the occurrence of the vacancy.

ARTICLE VI: - COMPENSATION

The Executive shall not be compensated for their service. However, ordinary and necessary expenses incurred in the conduct of the Associations business, including travel costs to annual and/or special meetings may be reimbursed.

ARTICLE VII: - MEMBERSHIP MEETINGS

- Section 1: The Executive may designate any place in Saskatchewan as the place for any annual or special meeting.
- Section 2: The annual meeting of membership shall be held on a date to be fixed annually by the Executive and it shall be the duty of the Secretary-Treasurer to give thirty (30) days notice of such meeting to all regular members, associate members, honorary and life members by e-mail or mail. Said notice to state the time and place of such meeting and to be addressed to the member at his/her address, as the name appears on the records of the association.
- Section 3: The Secretary-Treasurer when directed by the President, or upon direction in writing of the majority of the Executive then in office, or upon written direction of the majority of the regular members may call a special meeting of the Association.
- Section 4: A quorum at all executive and or Board of Directors meetings shall be 50% plus 1 of the members entitled to attend.

ARTICLE VIII: - RULES OF ORDER

Roberts Rules of Order shall be the parliamentary authority of this Association.

ARTICLE IX: - MODE OF AMENDMENT

These Articles may be amended at any time by an affirmative vote of 75% of the members present at any annual or regular meeting. Notice of such proposed amendment or amendments together with the name or names of the sponsor or sponsors of the same shall be given by mail to the Secretary-Treasurer at least thirty (30) days prior to the Annual meeting at which such proposed amendment or amendments shall be considered.